



Respectful, Responsible, Safe & Prepared

SCHOOL BOARD MEETING MINUTES July 14, 2020 Regular Meeting

Pursuant to the regulations, the regular Board meeting was held on the above date in the Waupaca High School LMC Distance Learning Lab, and virtually via Google Meet, Live Stream, and by phone. The meeting was also broadcast on TV Channel 991.

The purpose of the Board Meeting Minutes are to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#).

President's Comments and Pledge of Allegiance:

Stephen Johnson welcomed everyone and expressed his gratitude to everyone working on the Strategic Plan and the 20-21 Learning Stakeholders. He also expressed the Board's appreciation to everyone working to clean our facilities over the last couple of months. He then asked Dale Feldt to lead the Board in the Pledge of Allegiance.

Call to Order:

The meeting was called to order by President Stephen Johnson at 5:15 p.m.

Roll Call:

Present in the WHS Distance Learning Lab: Stephen Johnson and Dale Feldt. Virtually present via Google Meet: Sandra Robinson, Mark Polebitski, Betty Manion, and Patrick Phair. Steve Hackett joined the meeting virtually at approximately 5:25 p.m.

Also Present:

Present in the WHS Distance Learning Lab: Ron Saari, Sandy Lucas, Mark Flaten, Laurie Schmidt, and Andrew Whitman. Virtually present via Google Meet: Carl Hayek, Steve Thomaschefskey, Michael Werbowski, Jenifer Erb, Joe Sbertoli, Laura Colbert, John Meyer, John Erspamer, Jody Pankratz, Megan Sanders, Carrie Naparalla, Mandi Salter, Lori Wolff, and Kathy Batten.

Approval of Agenda:

A motion was made by Dale Feldt and seconded by Sandra Robinson to revise the agenda to remove Item X.B.4, Extra Curriculars - 2020-2021 School Year, in its entirety from the Consent Agenda and take it up at the Board's August meeting. The motion carried unanimously on a roll call vote.

Review of Board Meeting Norms:

The Board reviewed their collective commitments.

Approval of Minutes:

A motion was made by Betty Manion and seconded by Patrick Phair to approve the June 9, 2020, regular Board meeting minutes as presented. The motion carried unanimously on a voice vote.

A motion was made by Dale Feldt and seconded by Sandra Robinson to approve the June 26, 2020, special Board meeting minutes as presented. The motion carried unanimously on a voice vote.

Communications:

Mr. Saari acknowledged a note received from the Local American Red Cross thanking the Waupaca Middle School Student Council for their fundraising efforts.

District Administrator's Report:

Mr. Saari advised that the Our Learning in 20-21 Stakeholders Committee met last Thursday. The meeting was recorded and will be sent out to the Board, staff, and parents this week. The Board will be apprised of all decisions prior to any communication being made to the public. Mr. Saari advised that we continue to work collaboratively between all seven school districts in Waupaca County regarding our learning plans for 2020-2021.

Mr. Saari also provided updates related to the hiring of the shared Grant Writer as well as from the Waupaca Growth Team.

Mr. Saari advised that CARES Act dollars are available to school districts. He outlined how the District is budgeting these dollars to cover one-time expenses, as well as providing a one-time stipend to certain administrators and staff who have exhausted their contract days/hours in collaborating with the Core Team in the planning process. No one has asked for a stipend, but we wanted to do this to show that we value and greatly appreciate their time and assistance.

Waupaca Parks & Recreation Annual Report:

Andrew Whitman, Director of the City of Waupaca Parks and Recreation, presented the 2019 Annual Report which was created to better communicate with the School Board, School District, townships, and others. It provides fiscal information on parks and shelters, community events held, along with partnerships they have to help them accomplish those events. It also provides information on recreational activities, student programs, the Senior Center, and the cemeteries. Due to the pandemic, they had to cancel a lot of their major programs this summer. However, they are offering disc golf, running, swimming lessons, and virtual events (such as a race and fishing tournament). In addition, the beach, parks, and Rec Center are open, the Senior Center offers some activities with prior registration required, and shelter reservations can be made with limited occupancy.

Monitoring:**School Improvement Plans including AGR Reports:**

Mark Flaten presented the Continuous School Improvement Year in Review for 2019-2020, which provided up-to-date information of the work done in all eight areas of the Committed to Excellence Framework during the past year, noting that approximately 70% of the school year was completed at the time the District went virtual. Each of the principals reviewed their school's learning objectives for 2019-2020 highlighting areas of growth and areas of needed improvement indicating that, overall, we are trending in the right direction. The DPI required Achievement Gap Reduction (AGR) reports for the Waupaca Learning Center and the Chain Elementary School, as well as the Chain Exploration Center's Performance Measure Review were also summarized.

2019-2020 Co-Curricular Results:

Joe Sbertoli provided a report of the 2019-2020 co-curricular activities offered at both the High School and Middle School, noting the number of participants in each and their accomplishments. It was pointed out that the number of participants in Middle School girls basketball is declining.

Board Reports:**Upcoming Meetings and Other Activities:**

The Board was reminded of the following upcoming meetings and other activities:

July 20, 2020 – Strategic Planning Committee Meeting – 4:00 p.m.
July 27, 2020 – Strategic Planning Committee Meeting – 4:00 p.m.
August 3, 2020 – Strategic Planning Committee Meeting – 4:00 p.m.
August 10, 2020 – Strategic Planning Committee Meeting – 4:00 p.m.
August 11, 2020 – Regular Board Meeting – 5:15 p.m.

Finance Committee:

Committee Member Dale Feldt reported that the Committee reviewed the required 2018-2019 Annual Chain Exploration Center Audit and the 2018-2019 DPI Charter School Authorizer Annual Report. Sandra Robinson expressed her gratitude for the collaborative effort between Karen Kerber, the District's Business Office, the CEC Governance Council and staff in completing these reports.

Administration:

Recommendation for Hire as CEC Principal/District 4K Administrator:

A motion was made by Betty Manion and seconded by Sandra Robinson to approve hiring Carrie Naparalla as the CEC Principal/District 4K Administrator. The motion carried unanimously on a roll call vote.

Chain Exploration Center (CEC) Annual Report:

Megan Sanders, CEC Governance Council President, presented the 2019-2020 Chain Exploration Center Annual Report providing particular accountability and performance measures as required by the DPI, as well as highlighting certain accomplishments of the past year, the expansion of the Suzuki program, and the Governance Council's goals for 2020-2021. She also noted that the allowable carryover limit of the federal sub-grant funds not spent was waived due to the pandemic so these funds will be rolled into the 2020-2021 school year. (This was for informational purposes only and not an action item.)

Annual At-Risk Report:

Laurie Schmidt outlined the At-Risk plan for the School District which is statutorily required under Section 118.153, Wis. Stats. She also provided a summary of the 2019-2020 At-Risk program. A motion was made by Mark Polebitski and seconded by Steve Hackett to approve the At-Risk plan as presented. The motion carried unanimously on a roll call vote.

Annual Seclusion and Restraint Report:

Ms. Schmidt also presented the District's annual Seclusion and Restraint Report for the 2019-2020 school year as is required pursuant to Wis. Act 125. (This was for informational purposes only and not an action item.)

Open Enrollment Applications:

A summary of new and continuing open enrollment numbers was presented showing positive signs. There was one denial due to special education caseload numbers. A motion was made by Dale Feldt and seconded by Betty Manion to approve the 2020-2021 open enrollment approvals and denial as presented. The motion carried unanimously on a roll call vote.

Graduating Seniors Celebrations Report:

Michael Werbowski highlighted the many accomplishments the Senior Class of 2020 achieved, pointing out that the District has a comprehensive offering for our students academically and in co-curriculars. The graduation percentage does not reflect the final total as there are a number of seniors completing their credits at this time so that percentage will increase. (This was for informational purposes only and not an action item.)

Traditional Graduation Ceremony Update:

Mr. Werbowsky provided an update on the possibility of having an in-person graduation ceremony tentatively scheduled for August 9, 2020. He also provided information garnered from a survey sent to the graduates and their parents. With the current COVID numbers increasing and the low number of responses/interest from the students and parents, Mr. Werbowsky recommended that the District not host an in-person graduation ceremony. A motion was made by Patrick Phair and seconded by Dale Feldt to cancel the August 9, 2020, in-person traditional graduation ceremony. The motion carried unanimously on a roll call vote.

Approval of Waupaca High School 2020-2021 School Handbook:

The Waupaca High School Handbook was revised for the 2020-2021 school year by Mr. Werbowsky and Mr. Sbertoli. The new language begins on page 23 with the Code of Conduct and Conduct Guidelines and a new Waupaca High School Activity Code has been incorporated into the handbook beginning on page 38. Both of these new sections have been reviewed by the Core Team as well as legal counsel. A motion was made by Dale Feldt and seconded by Steve Hackett to approve the Waupaca High School 2020-2021 School Handbook as presented. The motion carried unanimously on a roll call vote.

Student Assessments:

Mr. Flaten provided the annual Student Assessments notification. Because some of the assessments have changed, it was necessary to revise Board Policy 346-R1 to reflect those changes. A motion was made by Mark Polebitski and seconded by Betty Manion to approve revised Board Policy 346-R1, Annual Notice of Student Assessment Information, as presented. The motion carried unanimously on a roll call vote.

Student Academic Standards:

Mr. Flaten provided the District's annual Notice of Student Academic Standards in effect for the 2020-2021 school year as is statutorily required. A motion by Dale Feldt and seconded by Patrick Phair to approve the Notice of Student Academic Standards in effect for the 2020-2021 school year dated July 14, 2020, as presented. The motion carried unanimously on a roll call vote.

2020-2021 Athletic Ticket Prices:

Annual approval by the Board of the athletic ticket prices is required. The ticket prices for 2020-2021 athletic competitions will remain the same as last year. A motion was made by Mark Polebitski and seconded by Patrick Phair to approve the 2020-2021 sports ticket price structures as presented. The motion carried unanimously on a roll call vote.

Review Monitoring Schedule:

Mr. Saari recommended we continue the 2019-2020 Board Monitoring Schedule for the 2020-2021 school year, with the understanding these may change pursuant to 20-21 strategic planning. (This was for informational purposes only and not an action item.)

Consent Agenda:

A motion was made by Dale Feldt and seconded by Sandra Robinson to approve the items of the consent agenda as amended:

Financial Reports:

Accounts Payable Approval: \$1,793,615.42, and Building Fund Payable: \$0.00

Cash Receipts: \$3,806,285.33

Treasurer's Report – Total Cash per Reconciliation: \$9,287,895.31

Fund 10 Ending Balance: \$9,770,111 [2018-2019: \$9,209,785]

Updated Staffing Changes for 2020-2021

Resignation:

Carrie Andres – Waupaca 4K Teacher

Hires – 2020-2021 School Year:

Andrea Hamann – MS and HS German Teacher

Jenna Jansen – CEC Special Education Teacher

The motion carried unanimously on a roll call vote.

Adjournment:

A motion was made by Dale Feldt and seconded by Betty Manion to adjourn the meeting at 7:12 p.m.

The motion carried unanimously on a voice vote.

_____ Date _____
Stephen Johnson, President
Board of Education

_____ Date _____
Elizabeth Manion, Clerk
Board of Education